



Calcutta Rescue Education Projects

Overseas volunteers can support and strengthen these following areas in the Education Projects

- 1) Social worker or psycho-social counseling professional –
 - a) For preparing a digital archive of resource to use in group – counseling
 - b) For more effective parent engagement in the form of parent's council etc.

Summary

Provides a range of psychological assessment, diagnostic, therapeutic, and/or case management services for individuals, groups, and/or families, as appropriate to the specific expectations of the position. Typically works within the CR education projects environment. May provide practical training and guidance to students and/or counsellor and social worker, as required.

Duties and Responsibilities

1. Provides counseling, therapy, and/or psychotherapy to students as appropriate to the position; prepares plans and follow-up care programs; provides therapeutic intervention if possible and home visits as required.
2. Provides casework management of a specialized caseload, as appropriate to the requirements or performs research and case assessments.
3. Provides and/or arranges for professional interventions as appropriate for those with serious disturbance problems.
4. Follows up to determine reliability and validity of techniques used; makes recommendations regarding modification to services and service delivery.
5. Consults with other related professionals as appropriate, refers clients to appropriate service agencies if required.
6. Participates in the review of issues and procedures.
7. Participates in, leads, and/or coordinates training sessions and workshops to enhance overall skills.
8. Performs miscellaneous relevant duties as assigned.

Minimum Requirements

- Master's degree or post graduate diploma in Counseling, Social Work, or directly related field from an accredited institution. 6 months of directly related experience which may include internship is preferred.

Knowledge, Skills and Abilities Required

- Ability to apply mental health counseling methods and techniques.
- Knowledge of community mental health resources.
- Knowledge of crisis intervention techniques.
- Knowledge of case management.



- Knowledge and understanding of social work and mental health counseling principles, methods, procedures, and standards.
- Ability to maintain emotional stability to cope with human suffering, emergencies, and other stresses.
- Knowledge of psychological test administration, score analysis, and interpretation.
- Ability to develop and present counselling programs and/or conducting workshops.

Conditions of internship and volunteering

- Must pass a background check.
- May be subject to credentialing process; must maintain credentialed status, if applicable.
- Must maintain certification status.
- Must have taken COVID vaccination as per govt. norms

2) Career Counseling professional –

- a) For sharing techniques to find out the abilities / aptitude of the senior class students for a specific skill training and channelize them into the academic streams where there are ample employment opportunities.
- b) Techniques to motivate senior students in a strong decision making.
- c) For preparing a digital archive of resources like-motivational advertisement, real news, real-life stories etc.

Responsibilities and Duties

Provide career counseling and career development sessions

Work with students on their needs for career development.

Conduct workshops, presentations, and other events to develop career planning and employability skills for students.

Develop positive working relationships with CR staff and Vocational manager to achieve desired goals.

Coordinate with APOs and SA to help students in making career choices based on their academic majors.

Research and analyze current employment trends in various industries.

Educate students on resume building, interview skills, and professionalism.

Conduct mock interviews and job search workshops for students.

Conduct career awareness events and help in planning exposure visits to promote career services among students.



Education

Minimum Graduate, Masters preferred. Abilities to interact with large number of people of different socio-economic background, an excellent communicator

- 3) ELT professionals for the students and teachers (basic understanding and conversation) – UK, volunteers preferred.

Your main goal will be to create a supportive learning environment which will help your students meet their learning goals. Through interesting and diverse methods, you'll teach them the important rules of reading, writing, and speaking in English.

English Teacher Job Description Template

We are looking to employ an English teacher with an outstanding track record of teaching English lessons to students from Elementary School through to High School. The English teacher will be responsible for the teaching of reading, writing and speaking skills.

To ensure success as an English teacher, the candidate must be qualified in English as first language. The English teacher must possess a pleasant disposition that will enhance the learning process. Ultimately, an outstanding English teacher should engage students in meaningful and fun activities, creating an environment conducive to learning.

English Teacher Responsibilities:

- Teach basic English skills including reading, writing, and speaking.
- Compose lesson plans in order to successfully incorporate the full duration of each English lesson as per the state school curriculum.
- Execute lessons efficiently using different styles of teaching depending on the content.
- Engage students to ensure a lively classroom atmosphere.
- Emphasize the rules of composition, grammar and sentence construction.
- Teach students the correct pronunciation of words.
- Guide CR teachers to teach students to think critically when studying literature and poetry.

English Teacher Requirements:

- Must be a native English speaker.
- Minimum Bachelor's degree. A diploma in teaching any level is preferred
- The ability to compile lesson plans efficiently.
- The ability to execute lessons with meaning, in a fun, and engaging manner.
- Computer Skills.



- 4) IT professionals – To guide computer programming, lessons for students, coding etc.

We are on the hunt for a self-motivated and experienced volunteer. As a volunteer, you will be responsible for cultivating the students' interest in computer education and development of IT skills. Your responsibilities will include helping our computer teacher in grading assignments, evaluating students' progress, and planning activities.

You should be a competent professional with in-depth knowledge of IT based practices and related educational processes. In addition to having excellent written and verbal communication skills, our ideal candidate will also demonstrate outstanding presentation and interpersonal abilities.

Requirements:

- Minimum Bachelor's degree in IT or relevant field.
- Outstanding written and verbal communication skills.
- Well-organized with excellent leadership abilities.
- Exceptional interpersonal and presentation skills.

- 5) Anyone inclined to sports/instrumental music/dance/art to contribute to the recreational sessions along with his/her volunteer service to any CR project

A PE Teacher or Physical Education Teacher is responsible for teaching physical education and sports to school children. Responsibilities include planning and leading PE lessons, outdoor games, track and field events, getting students to compete in sporting events, evaluating their performance and motivating children to take up new sports or athletic pursuits.

Instrumental music

Music teachers educate students about the fundamental concepts of music theory such as rhythm, melody, pitch, and tempo. They conduct exercises like vocalization, harmonizing, singing, and playing musical instruments. They may also lead rehearsals in preparation for the school concerts.

What we expect

We are looking for an experienced music teacher to be responsible for teaching music and musical instruments. To be successful as a music teacher, you should create an enjoyable learning environment



to inspire young minds and help them grow in appreciation of music. A music teacher should be skilled in playing musical instruments, planning concerts for student participation, and creating after school music clubs.

Dance

Dance instructors can teach a variety of dance styles and techniques to students from beginner to advanced level. They can show students how to warm up and move safely, demonstrate how to perform dance moves, design dance pieces and performances.

They are professionally trained in one or more disciplines, and typically find employment at schools, dance studios, and community centers.

What we expect

We are looking to hire a passionate dance instructor to join our vibrant team. You will be responsible for teaching and training a dynamic group of students in a range of techniques and dance styles, ensuring that all students are engaged, motivated, and inspired to achieve their goals in their chosen area of dance. If you are energetic, self driven, creative, dependable, love dance and enjoy working with people of all ages, we encourage you to apply.

Responsibilities:

- Ability to teach using various dance styles and methodologies from beginner to advanced level.
- Ability to communicate with a diverse group of teachers and students.
- Engage, encourage, and motivate students to reach their goals.
- Choreograph routines and select music for recitals and concerts.
- Conduct group and private lessons as required.
- Provide a fun and creative environment.

Art

What we expect

We are looking for a creative, flexible art teacher to join our team of educators. The art teacher's responsibilities include developmentally appropriate instruction on art techniques. You should also be able to supervise lessons to ensure that learners interact in a supportive and respectful manner.