

## **JOB DESCRIPTION** **PHYSIOTHERAPIST**

**Hours:** 40 hours over 5 days

**Reporting to:** Deputy Chief Executive Officer (Health & Operations)

**Accountable to:** Project Doctors, Clinical Coordinator, Volunteer Coordinator and CEO.

### **Summary:**

The volunteer physiotherapist will supervise, assist and work closely with the local qualified Physiotherapist of Calcutta Rescue at the general clinics, leprosy clinic, mother/child health clinic and schools.

The role includes making visits to patients admitted at Nursing Homes or at their home to evaluate the progress of their treatment, and making suggestions for supplying various mobility aids and appliances in collaboration with the local physiotherapist.

The volunteer is required to attend clinics in the morning and complete any computer work, administrative paperwork and attend meetings in the afternoon.

### **Responsibilities:**

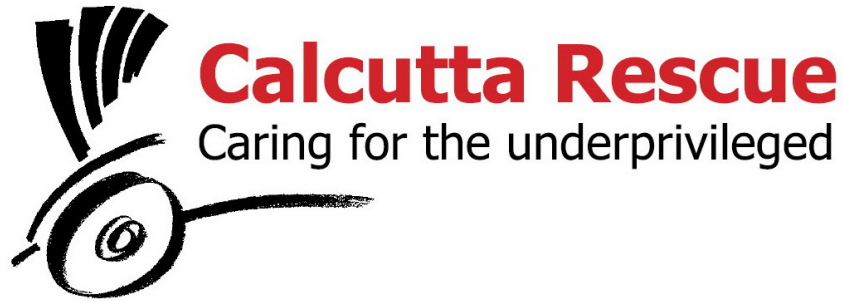
- On-going education of staff regarding the role of physiotherapy in patient management.
- Liaise with doctors, staff and volunteers to encourage teamwork.
- Assess for and recommend supply of suitable aids (wheelchairs, walking aids, splints, prosthesis etc.) and educate patients regarding their correct use.
- Ensure ongoing evaluation of physiotherapy service provided by all clinics e.g. monitoring number of patients treated, discharged, defaulting etc. and report in specified format to Medical Audit Committee every 3 months.
- Contribute to the tri-monthly report and other reports as requested by management.
- Attend MAC meetings/Doctors meetings as required to share relevant information and assist in the implementation and monitoring of decisions made.
- Attend volunteers meetings.
- Evaluate training needs for local staff and organize in-house or outsource training.
- Write hand-over reports for the incoming physiotherapist and update placement description.

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85 Collin Street, 4th Floor, Kolkata 700016, India  
Tel: + 91 33 2249 1520 – Fax: + 91 33 2217 5675  
[info@calcuttarescue.org](mailto:info@calcuttarescue.org) – [www.calcuttarescue.org](http://www.calcuttarescue.org)

**WB Societies Reg No:** S/67495/91-92; **FCRA Reg No:** 147120588

Local Donations are fully exempted **u/s 35AC for corporates & u/s 80GGA for individuals of the Income Tax Act**



- Work alongside Clinical Coordinator and Volunteer Coordinator on any relevant tasks assigned to improve clinical practice or increase the profile of Calcutta Rescue.
- Work alongside other volunteers on a rota basis at the weekly Fairtrade Handicraft Stall operated by Calcutta Rescue.
- Maintain high standards of professional practice and competence in line with nursing code of conduct or relevant professional body and local health authorities.

**Essential Qualities:**

- Qualified physiotherapist with experience of providing training to others.
- Good interpersonal/ communication skills
- Good spoken and written English.
- Excellent organisational and communication skills.
- Computer literate
- Flexibility/Adaptability with a sense of humour
- Ability to work well with in a multicultural team.
- Commitment to volunteering overseas

**Desirable Qualities:**

- Ability to improvise and work with very limited equipment and material.
- Travel or work experience within a developing country
- Knowledge of Bengali or Hindi Language

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